

Policies and Procedures for the European Council on Computing in Construction (EC³)

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1. Introduction

This document describes the mission, main activities, and the policies and procedures of the European Council on Computing in Construction, referred to as "EC³".

"European country" in this document is defined as a country located in Europe or associated country as specified by the European Commission at the time of any appointment.

1.1 Mission

The mission of European Council on Computing in Construction (EC³) is to advance professional knowledge and to improve engineering practice in the built environment by fostering research, education, and policy in current and emerging computing and information technologies. EC³ focuses on various areas in computing and information technologies in the built environment, such as data sensing and analysis, modelling and standards, education, and human data interaction.

EC³ will interact strongly with other Architecture, Engineering, Construction, and Facility Management (AEC/FM) societies in related areas. The objectives of EC³ are to:

- strengthen the collaborations between academia and industry in topics related to EC³'s mission;
- spearhead research and technical development in the field of Computing in Construction;
- identify and promote effective ways to advance the state of knowledge, education, and state of practice in these topics;
- assist in making policy, and support existing and new related specialty conferences and publications.

1.2 Modifications to These Procedures

This Policies and Procedures document outlines the orderly business transaction by the European Council on Computing in Construction.

The EC³ may amend these procedures in this document with the approval of its Board. The EC³ Board may modify these procedures if the related clause is not indicated as one that cannot be changed.

1.3 Adherence to the Laws

Participants engaged in the activities of the EC³ shall comply with applicable national and international laws. The main structure of EC³ and the related definitions (e.g., members, EC³ board) is given in the Statutes document. The Statutes document takes precedence wherever there is a conflict.

1.4 Fundamental Principles of Operation

Openness and due process are mandatory for all EC³ activities.

Openness means that any person who has or could be reasonably expected to have a direct and material interest and who meets the requirements of these procedures has a right to participate by:

1. Attending EC³ meetings (in person or electronically)
2. Becoming a Member of the EC³
3. Becoming a Board member of the EC³
4. Expressing a position and its basis,
5. Having that position considered, and
6. Appealing if adversely affected.

Due process requires a consensus of those parties interested in the project. Consensus is defined as at least a majority agreement, but not necessarily unanimity.

Due process is based upon equity and fair play. In addition, due process requires openness and balance (i.e., the activities of the EC³ shall strive to have a balance of interests and not be dominated by any single interest category).

2. Members

EC³ is composed of an unlimited number of Members. The Members are:

1. all EC³ Board Members;
2. the chairs of the EC³ Technical and Administrative Committees;

3. everyone that successfully went through the Acceding Members procedure.
For more details, see "Section 2" in the Statutes document.

3.0 The EC³ Governance Board

See Article 22 for EC³ Board duties.

3.1 EC³ Board Members

The EC³ Board shall be comprised of Past-Chair, Chair, Vice-Chair, Secretary, and Treasurer and zero or more elected EC³ Board Members.

3.2 Election or Appointment of Board

See "Article 24-25-26-27-28" in the Statutes document.

3.3 Responsibilities of EC³ Board

The Board is required (a) to act in the best interest of its members and the public and not on behalf of any individual, entity or interest group, (b) to comply with all applicable policies and procedures, and (c) to see that participants of the EC³ conduct themselves in accordance with the applicable policies and procedures.

The Board shall manage the day-to-day operations of the Board. They are responsible for implementing the decisions of the Board and managing the activities that result from those decisions.

3.3.1 Past-Chair

The responsibilities of the Past-Chair shall include:

1. Serve as the Chair's advisor.
2. Chair the selection process for all EC³-sponsored awards by adjudicating all nominations and conferring all EC³ awards, per the rules of each award.
3. Preserve the integrity of the EC³-sponsored awards evaluation process, assuring that the process is both open and rigorous and contributes to the prestige of the council and the awards recipients.

3.3.2 Chair

The responsibilities of the Chair shall include:

1. Ensuring the work of the Board moves forward to pursue the mission of the EC³.
2. Leading the activity according to all the relevant Policies and Procedures.
3. Forming Task Groups, as necessary.
4. Being objective.
5. Ensuring that the Board pursues the mission of EC³ productively.
6. Entertaining motions, but not making motions.
7. Not biasing discussions.
8. Delegating necessary functions.
9. Ensuring that all parties have the opportunity to express their views.
10. Setting goals and deadlines and adhering to them.
11. Seeking consensus as a means of resolving issues.
12. Prioritizing work to serve the group and its goals.
13. Fulfilling any financial reporting requirements in the absence of a Treasurer.

3.3.3 Vice-Chair

The responsibilities of the Vice-Chair shall include:

1. Carrying out the Chair's duties if the Chair is temporarily unable to do so or chooses to recuse themselves (i.e., to give a technical opinion) or delegate specific responsibilities.

3.3.4 Secretary

The responsibilities of the Secretary include:

1. Scheduling EC³ Board meetings in coordination with the Chair and distributing meeting notices.
2. Distributing the EC³ Board meeting agenda.
3. Recording minutes of each Board meeting and publishing them within 15 calendar days of the end of each meeting.
4. Maintaining the website, EC³ mailing list and LinkedIn group.
5. Being responsible for the management and distribution of EC³ documentation.
6. Maintaining lists of unresolved issues, action items, and assignments.
7. Recording attendance of all attendees.
8. Maintaining a current list of the names of the EC³ members and distributing it to the members upon request.

9. Forwarding all changes to the roster of EC³ members to the Chair.

3.3.5 Treasurer

The Treasurer shall:

1. Register EC3 as a non-profit organization in their country.
2. Setup and maintain the EC³ bank account.
3. Control all funds into and out of the EC³ bank account. Receive all the EC³ income and pay all the EC³ expenses.
4. Prepare and monitor the EC³ budget.
5. Maintain and present balance sheet to Board at each GA meeting.

3.3.4 Responsibilities of the other EC³ Board Members

The responsibilities of the other Board Members shall include:

- Participate in the EC3 General Assembly
- Be informed about the mission, services, policies, activities, and outcomes of the EC³.
- Collect and share with the Board any practical and professional challenges.
- Facilitate the dissemination of the EC³ outcomes to the professional community that they belong to.
- Serve on committees or subgroups.
- Review agenda and supporting materials prior to board and committee meetings.
- Inform others about the organization.
- Stay up to date on technological, managerial and policy developments relevant to the mission of the EC³.

3.4 General Assembly

The General Assembly will be held in March annually. For more details see Section 3 in the Statutes document.

3.5 Board Meetings

Board meetings may be conducted either exclusively in-person or in-person with one or more participants contributing via electronic means or via electronic means. Board meetings shall be held 1) on a regular basis, 2) during EC³ annual meetings, to conduct business, such as making assignments, receiving reports of work, resolving differences between subgroups, and considering views and objections from any source.

3.5.1 Convening Board Meetings

The Board Secretary shall distribute an in-person meeting notice to all Board members at least thirty (8) calendar days in advance. A meeting agenda shall be distributed to all participants at least 8 calendar days in advance. Meetings of committees may be held as decided upon by the members or Chair of the subgroup.

However, if the Board schedules regular recurring meetings, e.g. weekly meetings on Tuesdays or monthly meetings on the first Monday of each month, then 7 days' advance notice is not required other than for the first of a series of regularly scheduled meetings. E-mail notification of the details, including an agenda, of each regularly scheduled meeting should be sent via e-mail a minimum of 24 hours in advance of the meeting. All face-to-face meetings shall establish a means for participation via teleconference and shall endeavour to have a minimum of one broad-band Internet connection available for use by the meeting Chair or presenter.

While having a balance of all interested parties is not an official requirement for the Board, it is a desirable goal. As such, the Board should consider issues of balance and dominance that may arise.

The EC³ board members and participants shall be asked to state their employer and affiliation at each Board meeting.

3.5.2 Quorum

A quorum shall be defined as one-half of the the EC³ board. A quorum shall be identified and announced before the initiation of Board business at a meeting. If a quorum is not present, actions may be taken subject to confirmation by letter or electronic ballot, or at the next Board meeting.

3.5.3 Conduct

Meeting attendees shall demonstrate respect and courtesy toward each other and shall allow each participant a fair and equal opportunity to contribute to the meeting.

3.5.4 Executive Session

Meetings to discuss personnel or sensitive business matters (e.g., the negotiation of contracts), or for other appropriate non-public matters (e.g., the receipt of legal advice), may be conducted in Executive Session.

3.5.5 Meeting Fees

The meeting host (venue) may charge a meeting fee to cover services needed for the conduct of the meeting. The EC3 meeting host shall pay this fee (e.g., Local Chair of EC³ Conference).

3.5.6 Minutes

The minutes shall concisely record the essential business of the Board, including the following items at a minimum:

1. Name of the Board Members
2. Date and location of meeting
3. EC³ Board Members presiding, including the name of the EC³ Secretary who wrote the minutes
4. Attendance, including affiliation
5. Call to order, Chair's remarks
6. Approval of minutes of the previous meeting
7. Approval of agenda
8. Technical topics
9. Summary of discussion and conclusions
10. Motions, including the names of mover and seconder
11. Items reported out of executive session
12. Next meeting--date and location

Copies of handouts and subgroup reports may be included in the minutes or made available as separate items.

3.5.7 Voting

3.5.7.1 Approval of an Action

Approval of an action requires approval by a majority (or two-thirds) vote as specified below in 3.8.1.1 (majority) and 3.8.1.2 (two-thirds) vote is defined as either:

1. At a meeting (including teleconferences) where quorum has been established, a vote carried by majority (or two-thirds) approval of the votes cast (i.e., Approve or Do Not Approve votes, excluding abstentions) by the voting members in attendance.
2. By electronic means (including email), a vote carried by majority (or two-thirds) of the votes cast (i.e., Approve or Do Not Approve votes, excluding abstentions), provided a majority of all the voting members of the EC³ responded.

3.5.7.2 Actions Requiring Approval by a Majority Vote

The following actions require approval by a majority vote

1. Formation or modification of a task group, including its procedures, scope, and duties
2. Disbandment of task groups
3. Approval of minutes.

3.5.7.3 Actions Requiring Approval by a Two-thirds Vote

The following actions require approval by a two-thirds vote:

1. Approval of change of the EC³ scope, mission, and charter rules
2. Establishment or change in fees, if necessary

3.5.7.4 Voting Between Meetings

At the EC³ Chair's discretion, the Board shall be allowed to conduct votes between meetings using a letter or electronic ballot.

3.6 Communications

See Article 30.

3.7 Appeals

See Article 31.

4.0 The EC³ Conference and Summer School

The EC³ Conference and Summer School denoted as CSS, is the premier European conference and summer school for information, communication, and technology research, innovation, and policy for the construction sector in Europe. Its remit is derived from the remit of the EC³ community. It occurs every year in July. It is the physical home of EC³, as it serves as the venue for an EC³ in-person annual meeting.

This conference differentiates itself from other events through its singular focus on academic quality. This is made possible by adopting best practices heavily from highly regarded computer science conferences, these practices include, but are not limited to the following:

- Area Chairs in major thematic topics to manage relevant submissions
- Optional abstracts reviewed only for scope; review process focused on delivering substantive reviews for full papers

- Ranking of accepted papers to select the best papers and guide the format of presentations
- Plenary sessions with keynote lectures delivered by the authors of the highest ranked papers.
- Extended Abstracts submitted along with camera-ready papers and included in the programme.
- 100% paperless. Digital programme and proceedings
- Video proceedings on YouTube linked to the digital proceedings
- A fast track for the best papers to special issues in the leading EC³-related journals

The above practices increase the scientific rigor of the reviewing process and reward authors with highly ranked papers. This ensures that presentation sessions are interesting and value-adding and that attendees get the most out of the time they invest in this conference.

5.0 The EC³ Awards

The EC³ advances its mission through its awards by recognizing pioneering contributions in advancing the fields of interest to EC³ to the benefit of society. The awards are conferred every year to eligible persons (see section 6.1.2). There are four award categories:

1. The Scherer Award is awarded to an EC³ active or former EC³ Past-Chair, Chair, Vice Chair, Secretary, and Treasurer or Committee Past-Chair, Chair, Vice Chair or Secretary, for outstanding service to the computing community in the context of EC³.
2. The Thorpe Medal is awarded to all authors of a published journal paper in the last two years for its outstanding academic contributions to computing in the context of EC³.
3. The Smith Prize is awarded for outstanding contributions to computing education in the context of EC³.
4. The EC³ Best Paper Award is awarded to the best paper to be presented at the upcoming EC³ Conference and Summer School.

The EC³ Board Past Chair shall (i) solicit and collect (a) award nominations from the broader community and (b) the top ranked papers of the EC³ from the Conference and Summer School committee; (ii) convene an evaluation panel comprised of the award namesakes (termed as 'the EC³ Awards Committee Lifetime Members') and the last award recipients of each of the awards; (iii) support the panel in evaluating the nominations received; (iv) disseminate the results to the employers of the awardees, to the Board, and (via the EC³ Board's Secretary) to the greater EC³ community via the website and social media. Meetings of the Awards evaluation panel will follow the general codes of conduct set out for Board meetings (3.7.2, 3.7.5). In lieu of a face to face meetings, the EC³ Chair will organise virtual meetings after the nominations have been received as necessary before the next EC³ Conference and Summer School to facilitate the evaluation process.

6.0 Committees of the EC³

The EC³ shall have technical and administrative committees to achieve its mission. The technical committees are the Data Sensing & Analysis Committee, the Modelling & Standards Committee, the Human-Data Interaction Committee, and the Education Committee. The administrative committees are the Conference and Summer School Committee.

6.1 Technical committees

The role of all technical committees is to:

- Gather, maintain, and disseminate information on the application of the committee's area to AEC/FM
- Organise and support joint research activities in the committee's area
- Organise and support conference sessions, workshops, and meetings in the committee's area
- Disseminate innovation in the committee's area through position papers, white papers, grand challenges reports and policy work throughout the European spectrum
- Keep the SOs aware of developments in the committee's area

6.1.1 Data Sensing & Analysis Committee

The Data Sensing & Analysis (DSA) committee is a permanent committee of the EC³ and reports to the Board. This committee has the responsibility for promoting the research and innovation agenda of EC³ on all matters relevant to data sensing and analysis.

6.1.2 Modelling & Standards Committee

The Modelling & Standards (M&S) committee is a permanent committee of the EC³ and reports to the Board. This committee has the responsibility for promoting the research and innovation agenda of EC³ on all matters relevant to modelling and standards development.

6.1.3 Human-Data Interaction Committee

The Human-Data Interaction (HDI) committee is a permanent committee of the EC³ and reports to the Board. This committee has the responsibility for promoting the research and innovation agenda of EC³ on all matters relevant to human-data interaction.

6.1.4 Education Committee

The Education committee is a permanent committee of the EC³ and reports to the Board. This committee has the responsibility for promoting the research and innovation agenda of EC³ on all matters relevant to education.

In addition to the scope of all technical committees, this committee shall:

- Review current educational programs related to computing in the construction industry across Europe
- Evaluate current educational programs for usefulness
- Recommend education activities and initiatives for Board consideration
- Explore and develop new educational programs and products in response to membership needs and/or Board requests

6.2 Composition

The composition of the administrative committee is explained separately below. Each technical committee shall be comprised of Past-Chair, Chair, Vice Chair and Secretary of the Committee and shall have any number of active members. The role of each Member is to actively lead or participate in the committee activities.

6.2.1 Election or Appointment of Members

Eligibility: The Committee Chair, Vice Chair and Secretary must hold a PhD degree and either (i) hold an academic post in a Higher Education Institution (HEI) whose main campus is in a European country, or (ii) hold an industry post in a private or public sector firm and reside in a European country. Committee Members must meet the above requirement, be graduate students, or industry practitioners in a HEI or company of a European country. Should a Member no longer be eligible for their current post, they are required to notify the Committee's Chair within one (1) month.

Duration: Members retain their membership provided that they are active members and attend at least two-thirds of the EC³ meetings. Committee Past-Chair, Chair, Vice Chair and Secretary appointments have a two (2) year tenure. These appointments are not eligible for renewal. Individuals who have served a full term of appointment in any role are not eligible to serve in the same role in the future.

Process: The Committee shall invite prospective members interested in joining to attend its meetings. Prospective members must be nominated by an existing committee member or by themselves during a committee meeting and submit a recent CV to support their nomination. The Chair shall request a motion to approve each nomination. A majority vote is required for admitting new members. The tenure of the Past-Chair, Chair, Vice Chair and Secretary starts on 1 September of their first year and ends on August 31 of their last year. At the end of an two year term: a) the Past-Chair shall exit the Board, b) the Chair, Vice Chair and Secretary shall be appointed as Past-Chair, Chair and Vice-Chairs respectively, and c) a new Secretary shall be appointed. A person who are unwilling to accept the automatic new appointment must notify the Board at least six (6) months in advance to allow the Board time to replace them before the term ends. The Secretary post, as well as any other role replacements are filled by election. The election takes place in person at the committee meeting occurring in even years. All committee members in good standing at the time of the meeting are eligible to vote, and committee members to be a Chair, Vice Chair and Secretary candidate. A person may not simultaneously hold two EC³ posts.

6.2.2 Temporary Appointments to Vacancies

See section 3.3.

6.2.3 Removal of Members

The Board holds the rights to suspend a Member for cause for up to six (6) months and terminate their appointment.

A member may be removed by approval of two-thirds of the committee members present at the meeting. Grounds for removal shall be included in any motion to remove. The member suggested for removal shall be given an opportunity to make a rebuttal prior to the vote on the motion for removal.

6.2.4 Responsibilities of Committee Role

The Past-Chair, Chair, Vice Chair and Secretary are required (a) to act in the best interest of the committee members and the public and not on behalf of any individual, entity or interest group, (b) to comply with all applicable policies and procedures.

The Past-Chair, Chair, Vice Chair and Secretary shall manage the day-to-day operations of each Committee. They are responsible for implementing the decisions of the Committee and managing the activities that result from these decisions. The general responsibilities of each role are outlined below. Additional, committee specific responsibilities are explained separately in later sections.

6.2.4.1 Past-Chair

The general responsibilities of the Past-Chair shall include:

1. Serve as the Chair's advisor.

6.2.4.2 Chair

The general responsibilities of the Chair shall include:

1. Reporting to the EC³ Board in the board meetings and General Assembly.
2. Being a member of the EC3 and participating to the General Assembly. Leading the process according to all the relevant Policies and Procedures.
3. Forming Task Groups, as necessary.
4. Being objective.
5. Ensuring that the Committee pursues its mission productively.
6. Entertaining motions, but not making motions.
7. Not biasing discussions.
8. Delegating necessary functions.
9. Ensuring that all parties can express their views.
10. Setting goals and deadlines and adhere to them.
11. Seeking consensus as a means of resolving issues.
12. Prioritizing work to serve the group and its goals.
13. Fulfilling financial reporting requirements if any.

6.2.4.3 Vice Chair

The general responsibilities of the Vice Chair shall include:

1. Carrying out the Chair's duties if the Chair is temporarily unable to do so or chooses to recuse himself or herself (i.e., to give a technical opinion) or chooses to delegate specific duties.

6.2.4.4 Secretary

The general responsibilities of the Secretary include:

1. Scheduling committee meetings in coordination with the Chair and distributing meeting notices.
2. Distributing the committee meeting agenda. Recording minutes of each committee meeting and publishing them within 15 calendar days of the end of the meeting.
3. Maintaining a list of key decisions made
4. Maintaining a membership list.
5. Being responsible for the management and distribution of committee documentation.
6. Maintaining lists of unresolved issues, action items, and assignments.
7. Recording attendance of all attendees.
8. Maintaining a current list of the names of the voting members and distributing it to the members upon request.
9. Forwarding all changes to the roster of voting members to the Chair.

6.3 Meetings, Voting, Communications and Appeals

See 3.7, 3.8 and 3.9, 3.10 and 3.11 respectively

6.4 Reports

The Committee Chair shall provide a written highlight report to the EC³ Board during each EC³ Board meeting and shall provide additional reports as requested by the Board Chair.

6.5 Financial and administrative support

The committee can request financial support from the EC³ Board for specific committee activities. The Leader of each Board-sponsored activity shall have responsibility for these funds and must report progress to the committee that sponsors the activity.

The committee is responsible for providing its own administrative support. This includes agenda preparation; minute taking, including distribution and follow-up of action items; data gathering and analysis; meeting coordination (including setting up teleconferences); and others.

6.6 Administrative committees

6.6.1. Conference and summer school (CSS) committee

The CSS committee is a permanent committee of the EC³ and reports to the EC³ Board. The committee has the responsibility of organizing a) the EC³ Conference, and the b) EC³ Summer School.

The EC³ Board carries the financial responsibility of all EC³ events. The CSS committee carries full responsibility for the logistical and quality aspects of the events it organises. It is also responsible for managing the CSS programme and logistics, along with all pre-conference and dissemination channels (publications, social media, websites, printed media) meant to solicit interest for CSS. Unless otherwise noted below, the policies outlined in 6.1-6.4 apply to the CSS committee as well.

6.6.1.1 Responsibilities of CSS committee

The following overrides the composition and responsibilities of committee roles presented in 6.1.5. The CSS shall be composed of the roles outlined below:

- **Conference Chair**, responsible for all EC³ events: a) the conference, b) the summer school, c) the industry sessions, d) the student competition and young faculty mentoring events. The Conference Chair has a one-year term, nominates the Programme Chair for approval by the EC³ Board and rotates out of the committee annually.
- **Programme Chair**, responsible for the paper management system, the paper review process, the ranking of papers, the allocation of keynote, plenary, parallel and poster session slots to papers strictly based on their rank, and the compilation of camera-ready papers and the conference programme. The Programme Chair has a one-year term and rotates annually to the Conference Chair.
- **Local Chair**, responsible for all local matters including the CSS venue, catering, transportation, accommodation, entertainment, permits, and any other local arrangements. The Local Chair is a member of staff of the conference management agency hired by the EC³ to support the CSS and appointed by this agency. The Local Chair may be replaced at the discretion of this agency and is permanent for as long as their employer's services are retained by the EC³ Board.
- **Dissemination Chair**, responsible for the industry sessions, the text and video proceedings, the website, and social media. The Dissemination Chair has a two-year term and is eligible to rotate to Programme Chair at the end of their term at the discretion of the General Chair in consultation with the EC³ Board, else rotates out.
- **Summer School Chair**, responsible for the Summer School and nominates the Summer School Vice-Chair for approval by the EC³ Board. The Summer School Chair has a one-year term and is eligible to rotate to Programme Chair at the end of their term, at the discretion of the General Chair in consultation with the EC³ Board, else rotates out.
- **Summer School Vice-Chair**, responsible for assisting the Summer School Chair. The Summer School Vice-Chair has a one-year term and rotates to Summer School Chair at the end of their term.

If, at the end of a term, a person is unable to rotate to their next designated EC³ Committee role as per this Charter, then the General Chair in consultation with the EC³ Board has the discretion to fast-track rotations of other roles to facilitate the smooth operation of the committee.

6.6.1.2 Exceptions and additional rules

Meetings of the CSS committee are entirely oriented towards the organization of the next upcoming EC³ CSS. These meetings will follow the general codes of conduct set out for the EC³ board meetings (3.7.2, 3.7.5). In addition, the committee runs monthly virtual meetings to ensure smooth planning of the CSS events. Additional meetings may be necessary at the discretion of the General Chair.

6.6.2 Publications Committee

The Publications committee is a permanent committee of the EC³ and reports to the EC³ Board. This committee has the responsibility for organizing all EC³ publication activities. Its role is to:

- Attain and maintain relationship with a partner journal;
- Organize special issues in this partner journal;

- Organise the publication of the EC³ text and video proceedings
- Organize teams of authors from the EC³ technical committees and broader community for drafting publications such as position papers, white papers, policy papers, grand challenges reports, state of the EU in certain technologies reports, etc., and direct the review process of those publications
- Facilitate the publication of the above papers and reports in websites, magazines and social media of SOs and in other trade publications.

The Publications Chair has a two-year term and is eligible to rotate to Programme Chair at the end of their term, in consultation with the EC³ Board, else rotates out. If the Publications Chair is unable to, or chooses not to, rotate to the Programme Chair, he/she may continue acting as the Publications Chair for a fixed term of two additional years.

Publications Vice-Chair is responsible for assisting the Publications Chair. Publications vice-chair has a two-year term and is eligible to rotate to Publications Chair at the end of their term, in consultation with the EC³ Board, else rotates out. If the Publications Vice-Chair is unable to, or chooses not to, rotate to the Publications Chair, he/she may continue acting as the Publications Vice-Chair for a fixed term of two additional years.

7.0 Task groups of the EC³

The EC³ Board and Committees may on occasion form task groups for the conduct of its business. Such formation shall be explicitly noted in the meeting minutes. At the time of formation, the parent group shall determine the scope and duties delegated to the task group. Any changes to its scope and duties will require the approval of the parent group. Any resolution of a task group shall be subject to confirmation by the parent group.

The Chair of the parent group shall appoint the Chair of the task group.

8.0 Previous chairs of EC³

The previous Chairs of EC³ are given below:

- Dr. Ioannis Brilakis
- Dr. Symeon Christodoulou